

CHAIR OF THE BOARD

1.0 Purpose

To describe the responsibilities of the Chair of the Board.

2.0 Scope

This policy applies to the Chair of the Board who is the chief volunteer officer of ASNT.

3.0 References

- 3.1 *ASNT Bylaws*
- 3.2 Policy G-43 Committees of the Board
- 3.3 Policy J-03 Board of Directors
- 3.4 Policy J-05.01 Executive Committee

4.0 Duties

- 4.1 The Chair's primary role is to ensure that the Board is effective in performing its duties as detailed in the ASNT Bylaws and Policy J-03 Board of Directors, including setting and implementing the organization's direction and strategy, allocating resources, conducting management oversight, and maintaining the governance system.
- 4.2 Sets the dates and times for all meetings of the Board of Directors, the Executive Committee, and Meetings of the Members, and determines whether meetings will be held in person, through telecommunications equipment, or through a combination of both.
- 4.3 Collaborates with the Executive Director to develop agendas for meetings of the Board of Directors, the Executive Committee, and Meetings of the Members.
- 4.4 Presides at all meetings of the Board of Directors, the Executive Committee, and Meetings of the Members.
- 4.5 Appoints chairs and members of Board standing and ad hoc committees, working groups, and task forces. In exercising this duty, the Chair will seek the recommendations of the Leadership Development Committee and coordinate member appointments with chairs, and promptly notify the Board of all appointments.
- 4.6 Oversees the performance of Board standing and ad hoc committees, working groups, and task forces.

5.0 Committee Memberships

The Chair of the Board is a member and chair of the Executive Committee in accordance with the *ASNT Bylaws*.